

**Blue Ridge Juvenile Detention Commission Meeting**  
**Thursday, March 8, 2018**  
**Blue Ridge Juvenile Detention Conference Room**  
**195 Peregrory Lane, Charlottesville, VA**  
**10:30 AM**

- I. Call to Order
- II. Matters from the Public
- III. Meeting Minutes – January 11, 2018
- IV. Old Business
- V. New Business
  - January 31, 2018 YTD Financial Report
  - FY19 Proposed Budget
- VI. Matters from Superintendent
- VII. Matters from Commission Members
- VIII. Matters from Commission Attorney
- IX. Adjournment

**Blue Ridge Juvenile Detention Commission Meeting  
January 11, 2018**

A scheduled meeting of the Blue Ridge Juvenile Detention Commission was held on January 11, 2018 @ 10:30 AM, in the Conference Room at Blue Ridge Juvenile Detention, 195 Peregory Lane, Charlottesville, Virginia.

Members Attending: Doug Walker (County of Albemarle), Eric Dahl (County of Fluvanna), Mike Murphy (City of Charlottesville), John Egertson (County of Culpeper) and John Barkley (County of Greene)

Others Attending: Jeff Brill, Jodi Dillow, Cathy Roessler, Roger Wiley

**I. Call to Order**

The meeting was called to order by Mr. Walker, Chairman at 10:35 AM.

**II. Matters from the Public**

There were no matters from the public.

**III. Meeting Minutes**

A motion was offered by Mr. Barkley and seconded by Mr. Murphy to approve the September 14, 2017 Meeting Minutes. The motion was approved by a 4-0 voice call vote. (Mr. Dahl abstained as he did not attend the September meeting)

**IV. Old Business**

There was no old business.

**V. New Business**

- November 30, 2017 YTD Financial Report – Mr. Brill presented the November 30, 2017 YTD financial report. A motion was offered by Mr. Dahl and seconded by Mr. Barkley to approve the report. The motion was approved by a 5-0 voice call vote.
- Debt Service/Reserves Payout - Mr. Brill presented information on debt service and the reserve funds, discussion followed. A motion was offered by Mr. Egertson and seconded by Mr. Dahl to return excess funds to the localities. The motion was approved by a 5-0 voice call vote.
- FY19 Budget – Mr. Brill presented the budget, discussion followed. This item will be moved to the March meeting Agenda.
- Policy P-05/Criminal Convictions/Motor Vehicle Violations - Ms. Roessler requested approval of changes to Policy P-05 (Criminal Convictions/Motor Vehicle Violations) to include a title change (Effect of Criminal Conviction/Arrest/Motor Vehicle Violations) and the addition of a paragraph that requires employees to notify BRJD of any arrest. Mr. Barkley offered a motion to approve the recommended changes. Mr. Dahl seconded the motion. The motion was approved by a 5-0 voice call vote.

**VI. Matters from Superintendent**

Ms. Roessler gave an update to the Commission on the following items:

- She has been elected Vice President of the Virginia Juvenile Detention Association
- She is currently working on a career development program for staff

**VII. Matters from Commission Members**

None

**VIII. Matters from Commission Attorney**

Mr. Wiley informed the Commission that Andy Block is staying on as Director of DJJ. The Chesapeake facility is not moving forward at this time due to a zoning issue.

**IX. Adjournment**

The meeting adjourned @ 11:40 PM.

Respectfully submitted,  
Jodi L. Dillow, Recording Secretary

# BLUE RIDGE JUVENILE DETENTION COMMISSION

## EXECUTIVE SUMMARY

<b><u>AGENDA TITLE:</u></b> January 31, 2018, YTD Unaudited Financial Report	<b><u>AGENDA DATE:</u></b> March 8, 2018
<b><u>SUBJECT/PROPOSAL/REQUEST:</u></b>	<b><u>FORMAL AGENDA:</u></b> <b><u>INFORMATION:</u></b> XXX <b><u>ACTION:</u></b> Yes
<b><u>STAFF CONTACTS:</u></b> Roessler, Brill	<b><u>ATTACHMENTS:</u></b> Yes
	<b><u>REVIEWED BY:</u></b>

### **BACKGROUND**

#### **Total Compensation is estimated to come in \$133,467 under budget:**

- Salaries are estimated to come in over \$21,601 due to unbudgeted pay study adjustments.
- Health insurance is estimated to come in under \$146,227 due to insurance surplus funds and reimbursement from insurance savings.

#### **Operating Expenditures is estimated to come in \$2,700 under budget:**

- Professional fees is estimated to come in \$10,000 over budget due to a temporary nursing contract.
- Health services and R & M Building is estimated to come in under budget \$5,000 and \$10,000 respectively.

#### **Operating Capital is estimated to come in on budget.**

#### **Total Expenditures is estimated to come in \$136,167 under budget.**

#### **Revenue is estimated to come in \$32,325 over budget:**

- Interest revenue is estimated to come in \$9,000 over budget.
- Federal inmates is \$2,475 over budget.
- Recovered cost is \$4,850 over budget.
- CPP/DJJ is estimated to come in \$20,000 over budget due to additional beds.

#### **Total Net Income is estimate to come in \$168,492 over budget.**

**Recommendations:** None

**Blue Ridge Juvenile Detention  
Detailed Financial Report  
January 31, 2018 YTD Unaudited**

	G	H	N	O	U	V	W	X
1	OBJECT DESCRIPTION:	2018 Budget	Dec-17	Jan-18	YTD	Percent of Budget as of Jan 2018 = 59%	June 2018 Extrapolation	Variance
2	<b>Total Combined Compensation:</b>							
3	Salaries	2,028,629	171,753	171,286	1,190,230	58.67%	2,050,230	21,601
4	Overtime wages		0	0	0	#DIV/0!		0
5	Part-time wages	10,000	500	400	3,100	31.00%	10,000	0
6	Accrd ann. leave/sick leave accrual		0	0	0	#DIV/0!		0
7	FICA 7.65%	156,036	12,448	12,426	87,226	55.90%	152,226	(3,810)
8	VRS 6.5%	96,157	7,383	7,408	51,683	53.75%	89,183	(6,974)
9	VLTD - program	1,500	248	229	1,572	104.80%	2,822	1,322
10	VRS Hybrid	4,000	634	602	3,892	97.30%	7,067	3,067
11	Early Retirement	1,053	0	0	1,055	100.19%	1,055	2
12	Health insurance \$7794 per emp	454,844	(28,616)	27,885	158,617	34.87%	308,617	(146,227)
13	Dental insurance	11,750	780	760	5,320	45.28%	9,220	(2,530)
14	HSA contribution	14,500	0	2,000	8,716	60.11%	14,500	0
15	VRS group life 1.19%	26,575	2,215	2,213	15,357	57.79%	26,657	82
16	Group/ Life Part Time		0	0	0			0
17	Unemployment insurance	5,000	0	0	1,566	31.32%	5,000	0
18	Workers' compensation	30,000	0	21,818	21,818	72.73%	30,000	0
19	Other Benefits	2,000	0	0	0	0.00%	2,000	0
22	<b>Total Compensation</b>	<b>\$2,842,044</b>	<b>\$167,345</b>	<b>\$247,027</b>	<b>\$1,550,152</b>	<b>54.54%</b>	<b>\$2,708,577</b>	<b>(\$133,467)</b>
23								
24	<b>Total Combined Operating Expendit</b>							
25	Professional Services	12,000	3,859	1,834	8,402	70.02%	22,000	10,000
26	Health services	20,000	1,575	285	4,830	24.15%	15,000	(5,000)
27	Wellness Fund	4,000	460	80	1,230	30.75%	4,000	0
28	Prof services - legal	19,200	1,500	1,500	9,000	46.88%	18,000	(1,200)
29	Engineering/Planning		0	0	0			0
30	Prof services - audit	4,500	0	0	0	0.00%	4,500	0
33	R&M Buildings & Grounds	45,000	3,564	743	14,460	32.13%	35,000	(10,000)
34	R&M - vehicles	900	225	0	225	25.00%	900	0
35	Maint contract - equip	85,000	8,858	23,101	64,024	75.32%	85,000	0
36	Maint contract - buildings	15,000	1,269	110	4,188	27.92%	15,000	0
37	Printing & Binding	1,000	0	0	0	0.00%	1,000	0
38	Advertising	400	0	0	90	22.50%	400	0
39	Employee physicals	2,000	0	0	1,041	52.05%	2,000	0
40	Other purchased services		0	0	0	#DIV/0!		0
41	Contract - refuse	2,000	162	162	1,134	56.70%	2,000	0
42	Contract - fiscal agent	75,197	18,799	0	56,397	75.00%	75,197	0
43	Data processing	29,000	80	3,601	11,885	40.98%	29,000	0
44	Electrical service	67,000	4,860	0	28,360	42.33%	67,000	0
45	Gas service	20,000	784	1,345	4,276	21.38%	20,000	0
46	Water & sewer	11,000	1,776	0	4,635	42.14%	11,000	0

**Blue Ridge Juvenile Detention  
Detailed Financial Report  
January 31, 2018 YTD Unaudited**

	G	H	N	O	U	V	W	X
1	OBJECT DESCRIPTION:	2018 Budget	Dec-17	Jan-18	YTD	Percent of Budget as of Jan 2018 = 59%	June 2018 Extrapolation	Variance
47	Postal services	2,000	55	0	55	2.75%	2,000	0
48	Telecommunications	25,000	2,343	1,089	9,683	38.73%	25,000	0
49	Fire insurance	30,000	6,146	0	18,732	62.44%	30,000	0
50	Automotive insurance		0	0	0			0
51	Travel - education		0	0	0	#DIV/0!		0
52	Training Academy	5,000	4,450	195	4,955	99.10%	6,500	1,500
53	Travel - subsistence	8,500	737	0	3,261	38.36%	8,500	0
54	Juvenile Detention Other		0	0	0			0
55	Curry School Grant	5,000	0	0	0	0.00%	5,000	0
56	Miscellaneous	1,000	233	130	611	61.10%	1,000	0
57	Dues & memberships	1,000	70	480	691	69.10%	1,000	0
58	Employee recognition		0	0	0	#DIV/0!		0
59	Personal Supplies (Hygiene)	3,500	691	0	1,351	38.60%	3,500	0
60	Office supplies	7,500	655	687	2,713	36.17%	7,500	0
61	Food supplies	120,000	10,381	16,674	66,726	55.61%	120,000	0
62	Expenses ACRJ & BRJD	36,000	0	9,000	18,000	50.00%	36,000	0
63	Meals for Meetings	2,000	470	199	992	49.60%	2,000	0
64	Medical & Pharmaceutical	8,000	1,822	410	6,028	75.35%	10,000	2,000
65	Laundry & janitorial supplies	20,000	2,165	1,072	8,515	42.58%	20,000	0
66	Linen supplies	2,000	0	0	0	0.00%	2,000	0
67	Uniforms - detainee	5,000	302	0	2,227	44.54%	5,000	0
68	R&M supplies	10,500	2,901	436	6,084	57.94%	10,500	0
69	Vehicle & equip fuel	3,000	476	78	1,064	35.47%	3,000	0
70	Vehicle & equip supplies	2,600	159	159	1,439	55.35%	2,600	0
71	Security supplies	3,000	0	0	0	0.00%	3,000	0
72	Uniforms & apparel	8,000	(40)	587	1,486	18.58%	8,000	0
73	Books & subscriptions	2,000	(27)	201	174	8.70%	2,000	0
74	Inmate Education	12,000	2,503	1,502	5,978	49.82%	12,000	0
75	Recreation Supplies & Equipment	5,000	272	436	1,338	26.76%	5,000	0
76	Other operating supplies	800	435	210	645	80.63%	800	0
77	Copy supplies	600	0	0	0	0.00%	600	0
78	Prior year expense					#DIV/0!		0
79	State reduction Reimbursement		0	0		#DIV/0!		0
80	<b>Total Operating Expenditures</b>	<b>\$742,197</b>	<b>\$84,970</b>	<b>\$66,306</b>	<b>\$376,925</b>	<b>50.79%</b>	<b>\$739,497</b>	<b>(\$2,700)</b>

**Blue Ridge Juvenile Detention  
Detailed Financial Report  
January 31, 2018 YTD Unaudited**

	G	H	N	O	U	V	W	X
1	OBJECT DESCRIPTION:	2018 Budget	Dec-17	Jan-18	YTD	Percent of Budget as of Jan 2018 = 59%	June 2018 Extrapolation	Variance
81								
82	<b>Total Combined Operating Capital:</b>							
83	Machinery & equip - new		0	0	0	#DIV/0!		0
84	M&E - replacement	225,000	0	0	13,032	5.79%	225,000	0
85	Furniture & fixtures - new		0	0	0	#DIV/0!		0
86	F&F - replacement		0	0	0	#DIV/0!		0
87	Communications equip		0	0	0	#DIV/0!		0
88	Comm equip - replacement		0	0	0	#DIV/0!		0
89	Motor vehicles		0	0	0			0
92	ADP Equipment		0	0	0	#DIV/0!		0
93	ADP Equipment - Rep	17,000	0	0	0	0.00%	17,000	0
94	Software Upgrade		0	0	0	#DIV/0!		0
95	Lease/Rent Equip.	6,500	452	171	2,555	39.31%	6,500	0
96	Fund Transfers		0	0	0			0
97	<b>Total Operating Capital</b>	<b>\$248,500</b>	<b>\$452</b>	<b>\$171</b>	<b>\$15,587</b>	<b>6.27%</b>	<b>\$248,500</b>	<b>\$0</b>
98								
99	<b>Total Expenditures</b>	<b>\$3,832,741</b>	<b>\$252,767</b>	<b>\$313,504</b>	<b>\$1,942,664</b>	<b>50.69%</b>	<b>\$3,696,574</b>	<b>(\$136,167)</b>

**Blue Ridge Juvenile Detention  
Detailed Financial Report  
January 31, 2018 YTD Unaudited**

	G	H	N	O	U	V	W	X
1	OBJECT DESCRIPTION:	2018 Budget	Dec-17	Jan-18	YTD	Percent of Budget as of Jan 2018 = 59%	June 2018 Extrapolation	Variance
100								
101			\$252,767	\$313,504				
102	<b>Operating Revenues:</b>							
103	Interest	6,000	6,203		11,714	195.23%	15,000	9,000
107	Other jurisdictions				0	#DIV/0!		0
108	Salvage Surplus				0	#DIV/0!		0
109	Charlottesville	1,082,118	90,176	90,176	631,232	58.33%	1,082,118	0
110	Albemarle County	568,805	47,400	47,400	331,800	58.33%	568,805	0
111	Federal Inmates				2,475		2,475	2,475
112	Fluvanna County	170,339	14,195	14,195	99,365	58.33%	170,339	0
113	Culpeper new 7-1-07	358,358	29,863	29,863	209,041	58.33%	358,358	0
114	Greene County	92,782	7,732	7,732	54,124	58.33%	92,782	0
115	Inmate Phone System	4,500	195	264	3,032	67.38%	4,500	0
116	CA Community Fund Grant				0			0
117	Region Ten	16,800			4,200	25.00%	16,800	0
118	Miscellaneous	3,500	156	1,300	3,162	90.34%	3,500	0
119	Recovered Cost - Compensation	25,000	27,850		29,850	119.40%	29,850	4,850
120	Insurance Recoveries				0			0
122	State Per Diem				0	#DIV/0!		0
123	CPP Program/CAP/re-entry	657,000	5,075	7,589	352,789	53.70%	677,000	20,000
124	Department Juvenile Justice	817,538		212,999	638,997	78.16%	817,538	0
125	Mis state Revenue	5,000			0	0.00%	1,000	(4,000)
126	DCJS Grant				0	#DIV/0!		0
129	US Dept. of Agriculture	25,000	10,238		10,238	40.95%	25,000	0
133	<b>Subtotal Operating Revenues</b>	<b>\$3,832,740</b>	<b>\$239,083</b>	<b>\$411,518</b>	<b>\$2,382,019</b>	<b>62.15%</b>	<b>\$3,865,065</b>	<b>\$32,325</b>
134	<b>Excess of Oper Revs &gt; Expenditures</b>	<b>(\$1)</b>	<b>(\$13,684)</b>	<b>\$98,014</b>	<b>\$439,355</b>		<b>\$168,491</b>	<b>\$168,492</b>

## BRJD Census Data

<b>FY 17</b>	<b>Albemarle</b>	<b>Cville</b>	<b>Culpeper</b>	<b>Fluvanna</b>	<b>Greene</b>	<b>Other</b>	<b>CPP</b>	
Jul-16	37	134	80	59	31		211	552
Aug-16	75	89	108	42	13		192	519
Sep-16	76	116	135	14	25		190	556
Oct-16	80	218	163	5	28		252	746
Nov-16	99	107	149	0	14		285	654
Dec-16	18	112	58	3	16		302	509
Jan-17	24	122	70	3	4		284	507
Feb-17								0
Mar-17								0
Apr-17								0
May-17								0
Jun-17								0
<b>TOTAL</b>	<b>409</b>	<b>898</b>	<b>763</b>	<b>126</b>	<b>131</b>	<b>0</b>	<b>1716</b>	<b>4043</b>
ADP	1.9	4.2	3.5	0.6	0.6	0.0	8.0	18.8
Percent	10.1%	22.2%	18.9%	3.1%	3.2%	0.0%	42.4%	100%
Local Share	17.6%	38.6%	32.8%	5.4%	5.6%	N/A	N/A	100%

<b>FY 18</b>	<b>Albemarle</b>	<b>Cville</b>	<b>Culpeper</b>	<b>Fluvanna</b>	<b>Greene</b>	<b>Other</b>	<b>CPP</b>	
Jul-17	35	108	106	87	0	0	248	584
Aug-17	102	138	74	68	0	0	240	622
Sep-17	73	96	42	9	1	0	231	452
Oct-17	54	76	87	23	13	0	259	512
Nov-17	66	166	111	22	48	0	296	709
Dec-17	84	126	70	17	108	0	252	657
Jan-18	114	70	75	1	100	0	386	746
Feb-18								0
Mar-18								0
Apr-18								0
May-18								0
Jun-18								0
<b>TOTAL</b>	<b>528</b>	<b>780</b>	<b>565</b>	<b>227</b>	<b>270</b>	<b>0</b>	<b>1912</b>	<b>4282</b>
ADP	2.5	3.6	2.6	1.1	1.3	0.0	8.9	19.9
Percent	12.3%	18.2%	13.2%	5.3%	6.3%	0.0%	44.7%	100%
Local Share	22.3%	32.9%	23.8%	9.6%	11.4%	N/A	N/A	100%



# BLUE RIDGE JUVENILE DETENTION COMMISSION

## EXECUTIVE SUMMARY

<p><b><u>AGENDA TITLE:</u></b> Proposed Budget for FY19</p> <p><b><u>SUBJECT/PROPOSAL/REQUEST:</u></b></p> <p><b><u>STAFF CONTACTS:</u></b> Messrs. Roessler, Brill</p>	<p><b><u>AGENDA DATE:</u></b> March 8, 2018</p> <p><b><u>FORMAL AGENDA:</u></b>      <b><u>INFORMATION:</u></b> XXX <b><u>ACTION:</u></b> Yes</p> <p><b><u>ATTACHMENTS:</u></b> Yes</p> <p><b><u>REVIEWED BY:</u></b></p>
---	---

The total operating budget for FY19 is **\$3,820,215** which reflects an operational decrease of .3% or (\$12,526) from FY18. \*

**Total Combined Compensation of \$2,926,409** reflects an increase of .3% or \$84,365 primarily due to:

- Wages increased 4.5% or \$91,909 due to 2.7% wage increases and pay study increases.
- Health insurance decreased (\$22,402) due to health care savings by County of Albemarle.

**Operating Cost of \$778,806** reflects an increase of 4.9% or \$36,609 primarily due to:

- Professional Legal reflects an increase of 25% or \$4,800 due to the fact that the legal fees have never been increased since the existence of BRJD.
- R & M buildings increased 29.4% or \$25,000 due primarily to Johnson Controls HVAC maintenance contract and the CSI security system maintenance contract, which is no longer under warranty.
- Employee incentives which is a new account to be used as an awards program for employees.

**Operating Capital of \$115,000** reflects a decreased of 53.7% or (\$133,500) and consist of:

- Operating capital consists of new cameras, additional living unit chairs, a vehicle for staff transport (replacing 2005 Ford Explorer with over 100,000 miles), new Encartele communication software/hardware, new gym flooring, leases and ADP equipment replacements.

**Operating Revenues** reflect a decrease of .3% or (\$12,526).

**Operating Budget Table**

Locality	FY 18 Budget	FY 19 Budget	Increased/(Decreased)
City of Charlottesville	1,082,118	892,045	(190,073)
Albemarle County	568,805	524,607	(44,198)
Fluvanna County	170,339	172,037	1,698
Greene County	92,782	133,807	41,025
Culpeper County	358,358	401,420	43,062
Total	\$2,272,402	\$2,123,916	(\$148,486)

\* The FY19 budget does not include debt service or reserve funding; because it was paid in full in FY 17.

**Recommendations:** The Superintendent is recommending an FY19 budget of **\$3,820,215**.

**Blue Ridge Juvenile Detention  
FY 19**

**Detailed Budget Report**

	G	K	L	M	N	O	P	Q	R	S
1	<b>OBJECT DESCRIPTION:</b>	<b>Actual FY 14</b>	<b>Actual FY 15</b>	<b>Actual FY 16</b>	<b>FY 17 Actual</b>	<b>FY Final 18 Budget</b>	<b>FY 18 Nov YTD</b>	<b>FY Final 19 Budget</b>	<b>Variance</b>	<b>Percentage of Change</b>
2	<b>Total Combined Compensation:</b>									
3	Salaries (includes 2 new positions) 47	1,500,982	1,764,168	1,830,001	1,851,566	2,028,629	847,191	2,120,538	91,909	4.53%
4	Overtime wages								0	#DIV/0!
5	Part-time wages		3,725	5,200	6,814	10,000	2,200	10,000	0	0.00%
6	Accrued annual leave	25,620	4,350	22,079	(14,604)				0	#DIV/0!
7	Sick Leave accruals								0	#DIV/0!
8	FICA 7.65% (no change)	107,664	126,560	131,861	134,018	156,036	62,352	162,986	6,951	4.45%
9	VRS 4.74%	128,500	112,339	112,485	77,239	96,157	36,892	100,514	4,357	4.53%
10	Health insurance \$9312 47 emp	209,944	283,971	337,374	339,308	454,844	159,348	432,442	(22,402)	-4.93%
11	Dental insurance \$250*47	2,926	7,205	8,333	8,200	11,750	3,780	11,750	0	0.00%
12	VRS group life 1.31%	17,496	20,765	20,951	22,997	26,575	10,929	27,779	1,204	4.53%
13	VRS Hybrid		1,079	1,947	4,279	4,000	2,656	6,000	2,000	50.00%
14	HSA Health				9,200	14,500	6,716	15,000	500	3.45%
15	Early retirement VREP			12,245	13,329	1,053	1,055	0	(1,053)	-100.00%
16	VLTD-Program	153	476	924	1,808	1,500	1,095	2,400	900	60.00%
18	Unemployment insurance	4,289	4,283	0	1,305	5,000	1,566	5,000	0	0.00%
19	Workers' compensation		22,250	45,735	28,130	30,000		30,000	0	0.00%
20	Other Benefits	4,244	1,280	0		2,000		2,000	0	0.00%
22				0					0	
23	<b>Total Compensation</b>	<b>\$2,001,818</b>	<b>\$2,352,451</b>	<b>\$2,529,135</b>	<b>\$2,483,589</b>	<b>\$2,842,044</b>	<b>\$1,135,780</b>	<b>\$2,926,409</b>	<b>\$84,365</b>	<b>2.97%</b>
24										
25	<b>Total Combined Operating Expenditures:</b>									
26	Professional Services	5,540	22,920	15,028	9,650	12,000	2,709	12,000	0	0.00%
27	Health services	20,708	18,938	19,717	21,259	20,000	2,970	20,000	0	0.00%
28	Wellness Fund		1,000	2,640	4,106	4,000	690	5,000	1,000	25.00%
29	Prof services - legal	18,050	18,040	18,000	18,000	19,200	6,000	24,000	4,800	25.00%
31	Prof services - audit	4,076	4,500	4,500	4,590	4,500		4,700	200	4.44%
34	R&M Buildings	46,954	25,497	33,003	41,757	45,000	10,153	45,000	0	0.00%
35	R&M - vehicles	218	289	40	317	900		900	0	0.00%
36	Maint contract - equip	68,695	73,409	57,515	78,660	85,000	32,065	110,000	25,000	29.41%
37	Maint contract - buildings	7,697	7,618	9,441	20,050	15,000	2,809	15,000	0	0.00%
38	Printing & Binding	278	2,627	0	232	1,000		1,000	0	0.00%
39	Advertising	210	67	0	190	400	90	400	0	0.00%
40	Employee physicals		721	1,773	3,043	2,000	1,041	2,000	0	0.00%
41	Other purchased services			46	2,275				0	#DIV/0!
42	Contract - refuse	4,036	1,046	1,267	1,530	2,000	810	2,000	0	0.00%
43	Contract - fiscal agent 2% of budget	56,639	63,570	56,323	70,803	75,197	37,598	74,906	(291)	-0.39%
44	Data processing	45,394	38,738	29,744	16,681	29,000	8,204	30,000	1,000	3.45%
45	Electrical service	55,241	61,241	67,002	65,805	67,000	23,500	67,000	0	0.00%

**Blue Ridge Juvenile Detention  
FY 19**

**Detailed Budget Report**

	G	K	L	M	N	O	P	Q	R	S
1	OBJECT DESCRIPTION:	Actual FY 14	Actual FY 15	Actual FY 16	FY 17 Actual	FY Final 18 Budget	FY 18 Nov YTD	FY Final 19 Budget	Variance	Percentage of Change
46	Gas service	25,734	18,503	10,578	8,962	20,000	2,147	15,000	(5,000)	-25.00%
47	Water & sewer	5,575	9,171	9,257	9,722	11,000	2,859	11,000	0	0.00%
48	Postal services	1,356	854	1,594	1,123	2,000		2,000	0	0.00%
49	Telecommunications	22,116	24,398	24,319	21,324	25,000	6,251	25,000	0	0.00%
50	Liability insurance	56,101	35,101	29,424	27,550	30,000	27,245	31,000	1,000	3.33%
52	Travel - education			0					0	#DIV/0!
53	Training	1,766	4,058	7,741	3,098	5,000	310	5,000	0	0.00%
54	Travel - subsistence	6,290	6,424	5,926	7,334	8,500	2,524	8,500	0	0.00%
56	Curry School Granr Exp.		1,500	5,000	0	5,000		5,000	0	0.00%
57	Miscellaneous	1,170	977	1,263	1,131	1,000	248	1,000	0	0.00%
58	Dues & memberships	385	818	649	595	1,000	141	1,000	0	0.00%
59	Employee Incentives							5,000	5,000	#DIV/0!
60	Personal Supplies (hygiene)	1,672	3,097	2,207	2,955	3,500	660	3,500	0	0.00%
61	Office supplies	6,453	7,128	6,520	7,619	7,500	1,371	7,500	0	0.00%
62	Food supplies	72,211	121,617	103,838	119,598	120,000	39,671	120,000	0	0.00%
63	Expenses ACRJ & BRJD	13,500	18,000	36,000	36,000	36,000	9,000	36,000	0	0.00%
64	Meals for Meetings			1,542	1,426	2,000	323	2,000	0	0.00%
65	Medical & Pharmaceutical	4,438	7,106	7,525	5,750	8,000	3,796	8,000	0	0.00%
66	Laundry & janitorial supplies	17,326	17,978	17,186	15,366	20,000	5,278	20,000	0	0.00%
67	Linen supplies	509	29	1,829	1,096	2,000		2,000	0	0.00%
68	Uniforms - detainee	5,869	4,749	4,341	4,559	5,000	1,925	6,000	1,000	20.00%
69	R&M supplies	7,960	13,412	10,743	12,927	10,500	2,747	13,000	2,500	23.81%
70	Vehicle & equip fuel	2,992	2,283	1,587	1,638	3,000	510	2,000	(1,000)	-33.33%
71	Vehicle & equip supplies	2,321	2,378	1,461	397	2,600	1,121	2,000	(600)	-23.08%
72	Security supplies	210	1,158	1,099	1,750	3,000		3,000	0	0.00%
73	Uniforms & apparel	2,032	1,885	6,363	6,033	8,000	939	8,000	0	0.00%
74	Books & subscriptions		261	992	1,247	2,000		2,000	0	0.00%
75	Resident Education	4,100	6,905	9,771	10,909	12,000		14,000	2,000	16.67%
76	Recreation Supplies & Equipment	3,789	1,715	4,513	3,602	5,000	1,973	5,000	0	0.00%
77	Other operating supplies		319	989	631	800	630	800	0	0.00%
78	Copy supplies	62	182	377	413	600		600	0	0.00%
79	Prior year expense		36,774						0	#DIV/0!
80	State reduction Reimbursement		24,535						0	#DIV/0!
81	<b>Total Operating Expenditures</b>	<b>\$599,673</b>	<b>\$713,536</b>	<b>\$630,673</b>	<b>\$673,703</b>	<b>\$742,197</b>	<b>\$240,308</b>	<b>\$778,806</b>	<b>\$36,609</b>	<b>4.93%</b>

**Blue Ridge Juvenile Detention  
FY 19**

**Detailed Budget Report**

	G	K	L	M	N	O	P	Q	R	S
1	<b>OBJECT DESCRIPTION:</b>	<b>Actual FY 14</b>	<b>Actual FY 15</b>	<b>Actual FY 16</b>	<b>FY 17 Actual</b>	<b>FY Final 18 Budget</b>	<b>FY 18 Nov YTD</b>	<b>FY Final 19 Budget</b>	<b>Variance</b>	<b>Percentage of Change</b>
82										
83	<b>Total Combined Operating Capital:</b>									
84	Machinery & equip - new	0	9,130	2,545	7,826			20,000	20,000	#DIV/0!
85	M&E - replacement			35,953	43,849	225,000	13,032		(225,000)	-100.00%
86	Furniture & fixtures - new	11,619	2,824	2,043	53,240			10,000	10,000	#DIV/0!
87	F&F - repl -FY 15 conf room chairs	4,813	6,046		764			35,000	35,000	#DIV/0!
88	Communications equip	2,001		950					0	#DIV/0!
89	Comm equip - replacement	1,993	237	40					0	#DIV/0!
90	Motor vehicles				20,882			30,000	30,000	#DIV/0!
91	Building Construction								0	#DIV/0!
92	Building Alterations								0	#DIV/0!
93	ADP Equipment							8,000	8,000	#DIV/0!
94	ADP Equipment - Rep	16,498	12,501	4,984	452	17,000		5,000	(12,000)	-70.59%
95	Software Upgrade	8,499	24	10					0	#DIV/0!
96	Lease/Rent Equip.	4,581	4,302	5,638	6,306	6,500	1,932	7,000	500	7.69%
98	<b>Total Operating Capital</b>	<b>\$50,004</b>	<b>\$35,064</b>	<b>\$52,163</b>	<b>\$133,319</b>	<b>\$248,500</b>	<b>\$14,964</b>	<b>\$115,000</b>	<b>(\$133,500)</b>	<b>-53.72%</b>
99										
100	<b>Total Expenditures</b>	<b>\$2,651,495</b>	<b>\$3,101,051</b>	<b>\$3,211,971</b>	<b>\$3,290,611</b>	<b>\$3,832,741</b>	<b>\$1,391,052</b>	<b>\$3,820,215</b>	<b>(\$12,526)</b>	<b>-0.33%</b>

**Blue Ridge Juvenile Detention  
FY 19**

**Detailed Budget Report**

	G	K	L	M	N	O	P	Q	R	S
1	<b>OBJECT DESCRIPTION:</b>	<b>Actual FY 14</b>	<b>Actual FY 15</b>	<b>Actual FY 16</b>	<b>FY 17 Actual</b>	<b>FY Final 18 Budget</b>	<b>FY 18 Nov YTD</b>	<b>FY Final 19 Budget</b>	<b>Variance</b>	<b>Percentage of Change</b>
101										
102										
103	<b>Operating Revenues:</b>									
104	Interest	1,038	5,208	7,459	12,633	6,000	5,511	5,000	(1,000)	-16.67%
106	Sale surplus vehicles	1,283	679	0	0	0			0	#DIV/0!
108	Other jurisdictions	6,576	27,150	0	6,706	0			0	#DIV/0!
109	Charlottesville	891,039	661,941	539,827	700,859	1,082,118	450,880	892,045	(190,073)	-17.56%
110	Albemarle County	328,250	637,220	341,693	398,324	568,805	237,000	524,607	(44,198)	-7.77%
111	Federal Inmates						2,475		0	#DIV/0!
112	Fluvanna County	146,776	182,939	126,123	137,679	170,339	70,975	172,037	1,698	1.00%
113	Culpeper new 7-1-07	208,840	315,841	180,263	224,296	358,358	149,315	401,420	43,062	12.02%
114	Greene County	23,983	179,774	87,315	95,589	92,782	38,660	133,807	41,025	44.22%
115	Inmate Phone System	2,216	5,501	6,493	4,999	4,500		5,000	500	11.11%
117	Region Ten	30,350	17,500	15,400	12,775	16,800		16,800	0	0.00%
118	Miscellaneous	3,397	3,613	2,814	5,512	3,500		3,500	0	0.00%
119	Recovered Cost - Compensation	9,900	22,372	23,372	28,366	25,000		25,000	0	0.00%
120	Insurance Recoveries	9,914		0					0	#DIV/0!
122	State Per Diem	2,034	3,650	19,337	2,200	0		0	0	#DIV/0!
123	Department Juvenile Justice	816,458	810,557	823,677	775,100	817,538		851,998	34,460	4.22%
124	CPP Program/other DJJ programs	110,034	691,698	790,484	834,224	657,000		750,000	93,000	14.16%
125	Misc.State Revenue			5,000		5,000		1,000	(4,000)	-80.00%
126	SSA/SSI Recovery			0					0	#DIV/0!
127	US Dept. of Agriculture	27,368	43,429	26,858	49,354	25,000		38,000	13,000	52.00%
128	DCJS Grant				1,996				0	#DIV/0!
130	State Reimbursement - Fund Balance								0	#DIV/0!
131	<b>Subtotal Operating Revenues</b>	<b>\$2,619,456</b>	<b>\$3,609,072</b>	<b>\$2,996,115</b>	<b>\$3,290,612</b>	<b>\$3,832,740</b>	<b>\$954,816</b>	<b>\$3,820,215</b>	<b>(\$12,525)</b>	<b>-0.33%</b>
132	<b>Excess of Operating Revs &gt; Expenditures</b>	<b>(\$32,039)</b>	<b>\$508,021</b>	<b>(\$215,856)</b>	<b>\$1</b>	<b>(\$1)</b>	<b>(\$436,236)</b>	<b>(\$0)</b>	<b>\$1</b>	
133										